



Common Council Meeting Minutes
Tuesday, July 6, 2021, at 6:30 p.m.
City of Chilton – City Hall – Council Chambers Lower Level
42 School St., Chilton, WI 53014

Pursuant to Section 19.84(2) and (3) of the Wisconsin State Statutes, notice is hereby given to the public, to the Tri-County News, the official newspaper of Chilton, and to those news media who have filed a written request for this notice that a meeting of the above-referenced was held at the date, time and location listed above.

This meeting was conducted both in the Council Chambers at City Hall and via remote conferencing due to a State of Emergency and federal, state, and local guidance on gatherings. Members of the public may join meeting through a Zoom link or call +1 312 626 6799 US (Chicago), Meeting ID: 970 4854 9352, Password: 434719.

Notice is hereby given that a majority of the Common Council of the City of Chilton, or a standing committee of that body were present at this meeting to gather information about the subject matter which they have decision making responsibility.

The above governmental body met to discuss and possibly act on the following agenda items as set forth below:

The regular meeting of the Chilton Common Council held in the council chambers at the city hall was called to order at 6:30 p.m. by Mayor Tom Reinl.

ROLL CALL:

Council members Ron Gruett, Andrew Deehr, Peggy Loose, Joe Schoenborn, Kathy Schmitzer, Jeff Moehn, and Robbie Seipel were present at roll call. Jon Kragh was absent.

Other city officials present were Mayor Tom Reinl, City Administrator David DeTroye, DPW Chris Marx, and Attorney Derek McDermott.

Also, in attendance Rick Jaeckels, Betty Schilling, and Cambria Deehr.

Those in attendance recited the Pledge of Allegiance.

REPORT OF OFFICERS:

MAYOR - Thomas Reinl –

- The Community Room at City Hall is now accepting reservations for public events.
- More Industrial meetings with Kaytee and Worthington. All have praised the services of the city.
- Mayor Reinl informed the council that the process of pre-engineering has started for CTY Y. Part of the process will require funds allocated in 2021 that were not budgeted in order to properly forecast the budget for 2022 and 2023.

CITY ADMINISTRATOR - David DeTroye –

- Administrator DeTroye revealed and explained the door hangers that are being used by members of the police and public works to inform residents that blowing grass clippings or other vegetation into the roadway is illegal.
- Clerks and Treasurer Institute is next week Monday through Friday. This course will allow the Administrator to complete the four-year process and become a certified municipal clerk and treasurer.

DIRECTOR OF PUBLIC WORKS – Chris Marx –

- Progress continues with the two river plazas. Canopies are in process, and railings will be installed shortly.
- Court Street utility work will be starting late this week or early next. Road was pulverized and some of the private work for the county has been completed.

- City recently sold the used 1995 utility trailer for \$1,530.00.

Minutes: Motion by Gruett, seconded by Schmitzer, and carried by unanimous voice vote to approve the minutes of the council meeting held on June 15, 2021.

Operator License: Motion by Gruett, seconded by Loose, and carried by unanimous voice vote to approve the operator's licenses for Barbara Nosskalies, Delilah Kujawski, and Hayden Bardwell.

June Financials: Motion by Schmitzer, seconded by Gruett, and carried by unanimous voice vote to approve the month of June financial statement.

Payment of Bills: Motion by Deehr, seconded by Moehn to pay all bills.

Roll Call Vote: Gruett, Moehn, Deehr, Schoenborn, Schmitzer, Loose, and Seipel all cast Aye votes. 7 – 0 motion carried.

Audience Participation: Speaking as a citizen Ron Gruett thanked the administration staff for the newsletter that was produced and mailed with the water and sewer bills. Specifically, Jeri Lyn Christensen.

New Business:

Mayor Reinl informed the Council that agenda items #2 & #3 of new business will be moved to committee reports.

1. Employment of Kelly Kurscheidt – EMS – Motion by Deehr, seconded by Loose and carried by unanimous voice vote to approve the employment of Kelly Kurscheidt for the EMS program pending pre-employment testing.
2. Resolution # 1857 – Approving the CSM for the SC Swiderski Multi-Family Development – The official certified survey map was presented to the city which designates 13.382 acres of land as Lot 2 of the 38.74-acre Geiser annexation to the city in TID # 6. Motion by Schoenborn, seconded by Schmitzer to approve Resolution # 1857. Roll Call Vote: Gruett, Moehn, Deehr, Schoenborn, Schmitzer, Loose, and Seipel all cast Aye votes. 7 – 0 motion carried.
3. Special Event Permit – Kicks for Hope – August 7 & 8 – Hobart Park – Motion by Schmitzer, seconded by Loose, and approved by unanimous voice vote to approve the Special Event Permit for the New Hope Center for the Kicks for Hope Kickball Tournament at Hobart Park on August 7 & 8 2021. Permissions for alcohol being served and consumed, amplified music, and fireworks.

Committee Report: Kathy Schmitzer – General Government

1. (#2 from Above) – Ordinance #1182 – Amending Chapter 6 – Discussion ensued on changes made to alcohol licensing requirements and requirements needed for patio and outdoor consumption areas. Motion by Schmitzer, seconded Deehr to approve Ordinance #1182 and wave the reading. Roll Call Vote: Gruett, Moehn, Deehr, Schoenborn, Schmitzer, Loose, and Seipel all cast Aye votes. 7 – 0 motion carried.
2. (#3 from Above) – Ordinance #1183 – Amending Chapter 8 – Discussion ensued on the language added to clarify public nuisances in chapter 8 of the municipal code, the remediation practices that will be required, and the fine structure for non-compliance. Motion By Deehr, seconded by Gruett to approve Ordinance #1183. Roll Call Vote: Gruett, Moehn, Deehr, Schoenborn, Schmitzer, Loose, and Seipel all cast Aye votes. 7 – 0 motion carried.

Committee Report: Joe Schoenborn Public Works

3. Annual Sidewalk Repair – Ward 2 – PW Chair Schoenborn explained to the council that only one quotation for services was received by Jim Fischer Inc. who has been the contractor in the past. The total of the work as estimated came to \$15,466.78. \$15,000.00 is budgeted annually. Schoenborn explained to the council that the overage could be taken from the street repair fund. Motion by Schmitzer, seconded Schoenborn to approve the sidewalk repair quote from Jim Fischer for \$15,466.78 with the additional funds needed to come from the street repair fund. Roll Call Vote: Gruett, Moehn, Deehr, Schoenborn, Schmitzer, Loose, and Seipel all cast Aye votes. 7 – 0 motion carried.

4. TID # 6 Demolition - DPW Marx received three quotations for the demolition of the former Geiser home. J&E Construction Co. Inc. was the low bid that came in for the service. Mayor Reinl explained to the council that he gave permission for the work to be completed as J&E was already mobilized in the area. Motion by Deehr, seconded by Moehn to approve the \$4,000.00 quote from J&E Construction for the demolition of the Geiser property utilizing TID # 6 funds. Roll Call Vote: Gruett, Moehn, Deehr, Schoenborn, Schmitzer, Loose, and Seipel all cast Aye votes. 7 – 0 motion carried.
5. Leaf Vacuum Purchase – Chairman Schoenborn, DPW Marx and Mayor Reinl explained to the council that \$42,500.00 for the purchase of the new leaf vacuum was budgeted for in the 2021 budget. The balance would need to be budgeted for in the 2022 budget. Marx informed the council that MacQueen Equipment has given the city the option of taking delivery of the equipment now and offsetting half the cost of the expenditure until 2022. Marx informed the council that there would be a good chance that if the city did not take the piece of equipment now, they may not have the availability in 2022. The new piece of equipment is already on-sight pending council approval. Marx explained some of the features of the new equipment and described the efficiency and safety features compared to the current 1999 model. Motion by Deehr, seconded by Moehn to approve the purchase of the new leaf vacuum from MacQueen Equipment for \$85,125.00 with half of the funds being paid now and the remaining balance paid in 2022. Roll Call Vote: Gruett, Moehn, Deehr, Schoenborn, Schmitzer, Loose, and Seipel all cast Aye votes. 7 – 0 motion carried. Marx went on to explain that the sale of the used piece if approved would offset the budget requirements for 2022.
6. Sale of Used Leaf Vacuum – Motion by Deehr, seconded by Seipel to allow DPW Marx to sell the used leaf vacuum to offset the final payment of the new equipment. Roll Call Vote: Gruett, Moehn, Deehr, Schoenborn, Schmitzer, Loose, and Seipel all cast Aye votes. 7 – 0 motion carried.
7. Court Street Mainline Sewer Repair – Schoenborn explained to the Council that a repair of the sanitary sewer line should be completed prior to completing the mill and overlay on a portion of Court Street that was added to the project. The current portion of pipe has a dip in the line that does not allow for cleaning. Prior to fixing the road, DPW Marx recommended fixing the underground utilities. DeGroot Inc. was able to give Marx an estimate of the added work at \$6,762.00. Repairs include the road patch and fixing of the curb and gutter. Motion by Schoenborn, seconded by Schmitzer to approve the sewer mainline repair estimate given by DeGroot and not to exceed \$7,000.00 on the expenditure. Money for the project is to come from the sewer utility fund. Roll Call Vote: Gruett, Moehn, Deehr, Schoenborn, Schmitzer, Loose, and Seipel all cast Aye votes. 7 – 0 motion carried.
8. Manhole Rehabilitation Project - DPW Marx explained to the council that the sewer utility allocates \$10,000.00 annually for manhole repairs to reduce inflow and infiltration. Sewer lead Keuler selected 4 manholes in need of repair with a cost estimate from Northern Pipe for \$11,395.00. Motion by Schmitzer, seconded by Gruett to approve the estimate of \$11,395.00 from Northern Pipe for manhole rehabilitation. Funds for the project come from the sewer utility fund. Roll Call Vote: Gruett, Moehn, Deehr, Schoenborn, Schmitzer, Loose, and Seipel all cast Aye votes. 7 – 0 motion carried.

Communication:

1. June Building Permit Summary and Inspection List from Witkowski Inspection Services were distributed.

Adjournment: Motion by Loose, seconded by Deehr to adjourn at 7:25P.M.
Unanimous voice vote and carried to approve.

Meeting Minutes Prepared by:
David DeTroye
City Administrator/Clerk/Treasurer